

Resolution Number 14

of the Signing Committee of the Board of Governors of the University of British Columbia

EMPLOYMENT

RESOLVED THAT:

1. **Any one of the:**

Dean of a Faculty;
Director of a School; or
Head of a Department,

be and are hereby authorized to execute on behalf of the University offers of employment for the following positions within their academic units:

- (a) teaching staff appointments in the following ranks: tenure stream professors; tenure stream instructors; without review professors; without review instructors; lecturers; sessional lecturers; adjunct professors; visiting or honorary faculty; clinical faculty; postdoctoral teaching fellows; and post-retirement appointees under the Retired Faculty Appointments Policy (Policy #AP1); and
- (b) research associates, postdoctoral research fellows and clinical fellows.

2. For positions within his or her campus,

Executive Director, Extended Learning, UBC Vancouver; or
Associate Vice-President, Learning Services, UBC Okanagan,

be and are hereby authorized to execute on behalf of the University offers of employment for program directors in Extended Learning.

3. The University Librarian and such person(s) as the University Librarian may designate in writing be and is hereby authorized to execute on behalf of the University offers of employment for librarians.

4. **Any one of the:**

Department Administrator or Manager, for positions within his or her department;
HR Advisor; or
HR Associate,

be and are hereby authorized to execute on behalf of the University offers of employment for staff appointments into job categories which require membership in CUPE Locals 116, 2950 or 2278, IOUE, BCGEU Childcare Workers, BCGEU UBC Okanagan, or staff appointments into similar job categories which do not require union membership.

5. **Any one of the:**

Department Administrator or Manager, for positions within his or her department;
or
HR Advisor,

be and are hereby authorized to execute on behalf of the University offers of employment for staff appointments which require membership in AAPS in grades 1 to 15 inclusive.

6. **Any one of the:**

Vice-President, Students;
Provost and Vice-President, Academic, UBC Vancouver;
Provost and Vice-President, Academic, UBC Okanagan;
Vice-President, Finance and Operations;
Vice-President, Research and Innovation;
Vice-President, External Relations;
Vice-President, Development and Alumni Engagement;
Vice-President, Human Resources;
Deputy Vice-Chancellor, UBC Okanagan;
Managing Director, Human Resources Advisory Services; or
Associate Vice-President, Finance and Operations, or equivalent position, UBC Okanagan,

be and are hereby authorized to execute on behalf of the University offers of employment for staff appointments which require membership in AAPS in grade 16 or higher, and all positions referred to in paragraphs 1 through 5 above.

7. **Any one of the:**

Head of Department, for positions within his or her department;
Research Grantee or Contract Principal, for positions within his or her department;
Department Administrator or Manager, for positions funded by his or her grant;
HR Advisor; or
HD Associate,

be and are hereby authorized to execute on behalf of the University offers of employment for students.

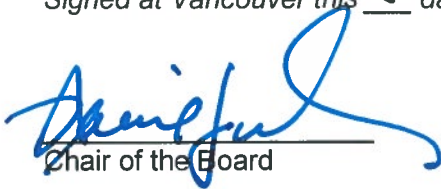
8. Notwithstanding the foregoing, the authorization referred to in paragraphs 1 through 7 above is only valid for offers of employment that comply with all applicable collective agreements, handbooks and policies of UBC, and is subject to approval of the underlying appointment in accordance with the Board Appointments Policy (Policy #AP3) for paragraphs 1 through 6 above.

9. Notwithstanding the foregoing, this authorization will not extend to:

(a) a commitment wherein the liability of the University is uncertain or is, in aggregate, in excess of Ten Million Dollars;

- (b) a commitment which is precedent-setting or involves sensitive issues;
- (c) a contract where the obligation of the University or the benefit to the University exceeds Two Million Dollars in any year;
- (d) a commitment which, under the *University Act* (British Columbia), requires the prior consent of the Lieutenant Governor in Council, the Minister of Advanced Education, or the Minister of Finance; or
- (e) any contract which a member of the Board of Governors requests be brought before the Board of Governors for approval.

Signed at Vancouver this 8th day of August, 2019.


Chair of the Board


President